



UNITY

STARTS

WITH

“U”

March 20, 2019

To All Parents:

We are proud to be able to serve you and your children and we will continually strive to provide a safe learning environment for them.

The safety of your child and all children in our schools as well as the safety of the school staff and support personnel is very important to us. In order to maintain an environment for our children to study and learn, it is necessary that we practice our drills designed to exercise our procedures.

We will be conducting various drills throughout the school year. This letter is to help you understand the importance of this as well as to understand each type of drill. They are “FIRE DRILLS”; “LOCKDOWN DRILLS”; “SOFT LOCKDOWN DRILLS”; “CANINE SEARCHES” and “SHELTER-IN-PLACE DRILLS”. Each type of drill is explained below.

**MARJORIE TRICHE**  
Principal

**CRETE-MONEE  
HIGH SCHOOL**

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Crete, IL 60417

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CRETE-MONEE  
SCHOOL DISTRICT 201-U

Dr. Kara Coglianese  
Superintendent of Schools

### **FIRE DRILLS**

The school will conduct a “fire drill” each quarter. This is a requirement by Illinois State Board of Education. We want each student to understand and be aware of the importance of this drill and not be afraid when the fire alarm is sounded. By practicing they will know what to do and how to do it.

### **LOCKDOWN DRILLS**

The school will conduct one “Lockdown Drill” each semester of the school year. This type of drill will secure the school building and safely shelter all students, staff and visitors inside the building. The purpose of this drill is to keep the students safe from any danger outside or inside the building. During a “lockdown drill” all of the perimeter doors to the school building will be locked and will remain locked until the danger or issue outside or inside the building is removed. To enable everyone to remain safe, no one will be allowed to enter the building or leave the building until the authorities authorize such a release.

### **SOFT LOCKDOWN DRILLS**

When the school is in a “soft lockdown” everyone stays in their classrooms, but classes go on as usual, doors are locked students and staff do not enter or exit until the drill is complete.

### **HARD LOCKDOWN DRILLS**

When the school is in a “hard lockdown” everyone stays in their classrooms, lights are turned off, all teaching must cease, the room should be silent.

### **SHELTER-IN-PLACE DRILLS**

The "Shelter-in-Place" drill will be conducted 1 time a semester each school year. The purpose of this drill is to be prepared to move to a safe location within the building in case of severe weather or tornados.


### **CANINE SEARCH**

Specially trained dogs are brought our school campus to deter contraband substances from being brought onto our site. Dogs are trained to detect the odor of the following substances:  
Illicit Drug Odors: marijuana, cocaine, methamphetamine, heroin and opium  
Dogs are never in contact with students. This resource is one way to ensure a safe learning environment on campus and deter students from bringing illegal substances to school.

Please remember that these safety practice drills are done to help maintain our schools as a safe place to learn and work. If you are concerned that your child may have a drug and/or alcohol problem, several community resources are available to assist you. Please contact these agencies directly for more information.

Rosecrance  
20635 Abbey Woods Ct# Frankfort, IL 60423  
(815) 391-1000

If you have any questions regarding any of these Safety Drills or other safety concerns, please contact the school.

Sincerely,  
  
Marjorie Triche  
Assistant Principal of Student Services  
Crete-Monee High School