



Crete-Monee High School



Commencement Rehearsal Wednesday, May 29

The commencement ceremony is a very important event in a student's life. To be certain that the line-up, seating arrangements, and the diploma awarding ceremony are clearly understood and orderly, a **MANDATORY rehearsal will take place on Wednesday, May 29, beginning promptly at 9:00 a.m.** in the Field House. Seniors must be on time and remain for the entire rehearsal in order to participate in the ceremony. **NO Exceptions!**

If your student is not participating in the ceremony, please notify Ms. Rodriguez at 708-367-8230 no later than April 26.



IMPORTANT:

SCHOOL FEES ARE DUE BY MAY 1, 2019

Did you know that your senior's school fees are due by May 1st? Please make arrangements to pay TODAY by visiting the main office or paying online through e-Funds. School fee statements were mailed in February. **The graduation fee is \$40.00 and is included on your statement.**

PLEASE NOTE: PERSONAL CHECKS WILL NOT BE ACCEPTED AFTER MAY 1.



FOOD SERVICE FEES

- The Food Services Department will email fee statements on April 26 to the email address they have on file. Please be sure to check your food service balance on *Family Access* to **avoid delay** in receiving graduation tickets.
- Due to federal guidelines, **payments for Food Service fees should be paid directly to Food Service staff.** Your student may make a payment during their lunch mod OR you may pay online using e-Funds. For your convenience, the Food Service office is open on a daily basis from 8:00 a.m. to 1:00 p.m. to receive payments.
- The **LAST DAY to charge money** to your senior's food service account is **April 26.** After this date, they must use cash to purchase breakfast or lunch.

COMMENCEMENT:

**Thursday, May 30
7:00 p.m.
CMHS Gymnasium**

Doors open at 6:15 p.m.

Admittance is by ticket only. All guests (including infants & small children) must have a ticket for entry.

Commencement Tickets



Each graduating & participating senior will receive **three (3) tickets** for admission to the ceremony which are numbered and assigned to the graduate. No additional tickets are available. Ticket packets will be distributed on **Wednesday, May 29**, immediately following rehearsal.

Cap & Gown Distribution



Cap & gown packages will be distributed to seniors on **Friday, May 24**, after the Senior Awards ceremony. Please remove gown from the package and hang-up so that all wrinkles can fall out.

CAP & GOWN PORTRAITS



Burns Photography will have representatives available at CMHS on **Wednesday, April 17**, to take Senior Cap & Gown Portraits. Sessions are **by appointment only.** To schedule an appointment, please call Burns Photography at (815) 485-4802 by April 15. (See enclosed flyer) Seniors will receive a pass to go to their session 10 minutes prior to their appointment.

Bonus Auditorium Commencement Ticket

Seniors may receive **one (1) Bonus ticket** for admission to the **Live Broadcast in the Auditorium** if all fees are **PAID IN FULL by the end of the school day on May 1, 2019.** This ticket will be **GOLD** in color. *Because of limited space in the Gymnasium, we are only able to accommodate additional guests in the auditorium.* Guests with the Bonus Ticket **must** enter through the Milton E. Payton Auditorium entrance.

Local Scholarship Presentation Thursday, May 23



Academic scholars and recipients of local scholarships will be honored at an awards ceremony on Thursday, May 23, at 6:00 p.m. in the Milton E. Payton Auditorium. Family members are invited to attend with their student.



Senior Awards Friday, May 24

Senior parents and students are invited to recognize, honor, and celebrate the many accomplishments of the graduating Class of 2019. The Senior Awards ceremony will begin promptly at 8:30 a.m. in the CMHS Gymnasium.

Social Suspension

Marching in the graduation ceremony is a privilege. Seniors on social suspension at the end of the year will not be allowed to participate in the ceremony.

OFFICIAL PHOTOGRAPHER



All family members are encouraged to remain in their seats and enjoy the ceremony. GradImages is our **official photographer** for graduation and will capture this memorable moment for you. To ensure that your photo proofs will be provided to you as soon as possible, visit their website at www.gradimages.com to pre-register for the event.

Commencement Dress Code

- Graduates must have their cap, gown, tassel, medallion, cords, etc., and must wear the prescribed gown **without** modification.
- Caps must be worn with the point in the center of the forehead and the tassel on the right side of the cap. The top of the cap should be level.

**No Lettering Or Modification
May Be Added To The Cap.**

Modified caps will be confiscated and a clean cap issued.

- Appropriate and respectable clothing should be worn under gowns:
 - * Men: Shirt and slacks (tie optional)
 - * Ladies: Dress, skirt, or slacks
- Gowns **MUST** be zipped.
- **Flip flops, sneakers, and gum chewing are prohibited.**



Live Broadcast



The ceremony will be broadcast live on YouTube.com which you will be able to access by going to <https://cmhs.cm201u.org> and clicking on the YouTube icon on the upper right hand side of the page. The broadcast will begin at 7:00 pm.



Senior Credit Check

Only those students who have **achieved required credit hours AND are passing all course requirements** as of **Tuesday, May 21, 2019**, will participate in the graduation ceremony.

Please call your student's guidance counselor with any questions you may have at (708) 367-8280.

Graduation Day

- **Seniors should arrive no later than 6:00 p.m.**, park in the east lot, and report to the Field House. Please enter through Door #8.
- **Guest Parking:** Ample parking will be available on the east side of the high school. **Handicapped parking** will be available on a first come first serve basis in the front circle drive parking lot.
- **Guests** with a **BLUE TICKET** should enter through the Athletic entrance (Door #3) located in the front of the school. Doors will open at 6:15 p.m.
- **Guests** with a **GOLD TICKET** should enter through the Auditorium entrance (Door #2) located in the front of the school. Doors will open at 6:15 p.m.
- **The ceremony will begin promptly at 7:00 p.m.** Once the processional begins, the lower level doors will close and admittance will ONLY be allowed to the upper level.

Diploma Pick-Up



All graduates will proceed to the Field House immediately after the ceremony to pick-up their diploma.

Counselors will be along the North wall to distribute.

General Information

- **VALUABLES:** Seniors, all valuables should be left at home. CMHS is not responsible for articles left in the Field House during the ceremony.
- **FLOWERS, BALLOONS, AND/OR GIFTS:** Due to limited space in the gymnasium and to not block the view of others, flowers, balloons, and/or gifts **WILL NOT** be allowed in the building.
- **CELL PHONES:** Seniors are not allowed to have cell phones turned on during the graduation rehearsal **OR** at the ceremony. Students found using their cell phones will be removed. Parents are also asked to silence/turn off cell phones during the ceremony.
- **HANDICAPPED SEATING:** If you need to reserve handicapped seating for a ticketed guest, please contact Ms. Rodriguez by email at rodriguezcm201u.org or phone 708-367-8230 by **May 15**. Due to limited space, only the handicapped guest will be allowed to be seated in this section. Family members may sit behind them, space permitting.

Decorum

The graduation ceremony is a formal event and it is an expectation that the decorum reflects such an atmosphere. Graduates and their guests are expected to hold their applause until all names are called so that our graduates are guaranteed the respect they deserve. **Yelling names or comments is not acceptable behavior or the kind of example we want to set for our children.** Thank you in advance for your support in making this a respectful and memorable ceremony for all of our students.